Implementation Guide for Nucleus Courses

Work Plan

Upon receipt of the PO, Nucleus Licenses are allocated to the District, to be used by the Teachers, Students, and Admins at each participating school. Once Licenses are allocated, the Nucleus Client Success team will be in touch with the District or School's IT personnel to set up optional integrations such as LMS and SIS integrations for automatic roster sync, grading, and assignment creation.

Next, Nucleus' Client Success Team will reach out to the main point of contact to schedule the 1-hour group PD/Training for teachers. Any teachers who cannot attend this PD will be able to schedule a 1-hour individual training at no extra charge.

Next, Nucleus will monitor implementation to ensure teachers are successfully utilizing the Nucleus platform and curricula. Admins at the District and/or Schools can also track progress via the analytics portal.

Nucleus will continually reach out to any teachers who are not actively using the content (unless they have given us a projected start date) in order to ensure maximum usage and adoption.

The entire process from PO received to implementation can be as quick as one week (or even the next day), it just depends on when the PD sessions happen. We recommend getting the platform in the teachers' hands and conducting the training no later than August of the given implementation year.

Implementation Strategy

The section above details a work plan which includes the phases, sub-phases, deliverables, and project organization.

Nucleus schedules 1-hour implementation training sessions—either individually via Zoom or as a group—and in all cases, both options are available for teachers. All teachers also get concierge-level support, which allows them to have their questions answered via phone, text, or email, at any time throughout the usage of the materials.

The course and associated materials include the Nucleus LMS, EdLink (for integrations), the District/Schools' LMS/SIS, and Zoom (for training). Students and teachers need internet access and access to a device (e.g. chromebook, laptop, or iPad) in order to utilize the online materials.

We are able to integrate with the District/Schools' LMS for automatic assignments and rostering, single sign on, etc. We are also able to integrate with the District/Schools' SIS for automatic roster sync and grading automations.

Training Strategy

The sections above contain some details regarding the Nucleus training strategy: Nucleus will provide a 1-hour, live virtual training to get teachers onboarded and ready to launch their first module as soon as the next day. Any teachers who cannot join the group training can be individually trained via Zoom at a time convenient for them. We are also able to extend the training an extra 15 minutes to show the Admin how to look at the analytics and track progress of the implementation.

We will train the District/Schools' project representatives, trainers, and other technical support personnel, etc. via Zoom; this will entail 1 hour of training and unlimited support. Every teacher will receive a "concierge" who they can call, text, or e-mail, 24/7. They will build an ongoing professional relationship with their Nucleus Customer Success Concierge, so that they have a reliable point of contact for the long run.

Additionally, Nucleus will provide 1 hour of Training for teachers and paraprofessionals. The Admin/classified staff is recommended to join this training as well. If the District/Schools' preference is to run a separate training for Admin/Classified staff, it would only take them 15-20 minutes to learn how to log in and use Nucleus' analytics/tracking portal.